



NQT Induction Service

2016-2017

Details of Service

All Newly Qualified Teachers (NQTs) must be registered with an Appropriate Body (AB) before induction can begin and as a Teaching School Alliance Teamworks will be acting as an AB for induction, assessment and accreditation of NQTs into the teaching profession. *N.B we cannot act as the Appropriate Body for any School Direct student that has been trained by Teamworks TSA.*

Our named contact is Dr Joanne Pearson.

Induction, assessment and accreditation package.

Teamworks TSA will:

- Quality assure all requirements from NCTL for the induction period.
- Collect all information from headteachers prior to the start of induction
- Provide briefing for all induction tutors on their roles and responsibilities and the QA process including an induction tutor handbook.
- Provide an NQT handbook to support their development through the induction year.
- Provide a named contact for on going support of NQTs and mentors.
- Provide exemplar materials for the on going assessment of NQTs including an exemplar NQT portfolio.
- Moderate the termly assessment judgements.
- Work with induction tutors to support NQTs who are failing to make satisfactory progress.

- Form a final decision on the NQTs meeting of the Teaching Standards and communicate this decision to the NQT and Headteacher.
- Provide NCTL with NQT details showing those who have; begun their NQT year, completed (as either satisfactory or unsatisfactory), extended their NQT year or left the school partway through the induction period.
- Maintain and store records of each NQT induction process for 6 years.

Charging structure

For non alliance members: £70 per NQT per term. For Teamworks TSA members: £60 per NQT per term.

(Part time NQTs will be charged a maximum of three terms payable in the first year of induction)

Key dates.

We will be holding our NQT induction conference on October 5th 2016; the cost of this induction conference will be £75. An NQT CD programme is also available at a cost of £150 for three half day session each term across the academic year.

Induction tutor training will take place on September 7th at 4pm at Savile Park at Heath.

Contacts.

Teamworks Induction Co-ordinator:

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